

GAVILAN COLLEGE CURRICULUM MEETING
Monday, October 24, 2011
3:00 – 4:30 p.m., BU 119

MINUTES

In Attendance: E. Crook, S. Dodd, B. Donovan, S. Lawrence, M. Machado, J. Maringer,
R. Morales, K. Rose, A. Rosette, M. Sanidad, R. Sharboneau, D. Van Tassel
Guest: L. Halper

I. Call to Order

The meeting was called to order at 3:10 pm.

II. Agenda Adjustments

None.

III. Approval of Consent Agenda

A. Minutes of October 10, 2011

B. Reactivate Course:

DM/CSIS/ART 114

MSC (R. Sharboneau/J. Maringer) Vote: unanimous

IV. Curriculum

A. New Business

1. NEW COURSE PROPOSAL – FIRST READING

a. KIN 84 Assessment of Fitness Techniques

This course, along with KIN 85, is being developed as a part of the department's new certificate of achievement in personal training that they are working on. All other courses that will be used as a part of this certificate are ones that the college currently offers.

MSC (M. Sanidad/R. Sharboneau) Vote: unanimous

b. KIN 85 Concepts/Program Design of
Strength/Cardiovascular Fitness

MSC (M. Sanidad/E. Crook) Vote: unanimous

2. MODIFICATIONS TO EXISTING COURSES – FORM C

a. HIST 4A Global History before 1500

Utilizing training from ORIAS, Leah has updated the course outline to provide a more enjoyable teaching and learning experience for history before 1500.

MSC (J. Maringer, M. Marchardo) Vote: unanimous

V. Information-Discussion-and/or-Action

A. Criteria for Cultural Diversity Designation/Form Updates to include Criteria and Requirements – Discussion

Susan reviewed the discussion from the last meeting and explained the changes to question #11 on the curriculum forms. It was recommended that the phrase “This course promotes understanding of:” be placed before the list of criteria and that at least 2 criteria must be identified. Bonnie will include a statement on the form about the need to select at least 2 criteria. Jane suggested that we do a test run, using the new information under question #11, on a couple of courses that have already been approved as fulfilling the cultural diversity requirement. The technical review group will do that and bring the results to the next meeting. Susan recommended that we review the information again at the next meeting and then put them into practice.

B. Should Course Fees/Fee Changes be brought to the Curriculum Committee for Approval – Discussion

Is this a curriculum committee decision or a decision that should be made by the deans with department input? Arturo pointed out that Title V lists specific criteria that must be met in order for fees to be charged. Rosa wants to make sure that students have all the information necessary about classes so they can make an informed decision. Unfortunately that does not always happen with our Banner limitations. The committee agreed that this is a department chair and dean’s decision and so Dr. Rose will include it on future department chair and deans council meetings.

VI. Adjournment

At 3:55 pm by consensus.

Distribution:

K. Bedell, S. Carr, E. Crook, S. Dodd, B. Donovan, R. Hannon, R. Hernandez, S. Lawrence, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, R. Morales, J. Olivas, J. Pruitt, G. Ramirez, K. Rose, A. Rosette, C. Salvin, M. Sanidad, R. Sharboneau, D. Van Tassel, E. Venable, C. Whitney, D. Young, G. Cardinalli, K. Day, P. Conaway, M. Cortes, T. Newman, O. Magana, E. Talavera, ASB